

CITY OF HORSESHOE BAY

ORDINANCE NO. ORD 08-03-11B

**ANNEXATION OF HSB RESORT MARINA AND
YACHT CLUB LAKE BOTTOM TRACTS**

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF TWO CERTAIN TRACTS OWNED BY HORSESHOE BAY RESORT DESIGNATED AS THE MARINA TRACT AND THE YACHT CLUB LAKE BOTTOM TRACT, HEREINAFTER MORE SPECIFICALLY DESCRIBED, TO THE CITY OF HORSESHOE BAY, TEXAS FOR ALL MUNICIPAL PURPOSES; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREAS SHALL BECOME A PART OF THE CITY AND THAT THE INHABITANTS THEREOF, IF ANY, SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREINAFTER ADOPTED; PROVIDING FOR ZONING OF SUCH PROPERTY IN ACCORDANCE WITH THE CITY'S ZONING ORDINANCE, PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Horseshoe Bay, Texas is a Type A general-law municipality as defined by the Texas Local Government Code; and

WHEREAS, Chapter 43 of the Texas Local Government Code, V.T.C.A., authorizes municipalities to annex adjacent territory in accordance with the procedures provided for therein; and

WHEREAS, the City received a petition for annexation from the owners of two certain tracts of 10.80 acres and 3.22 acres as described hereafter; and

WHEREAS, notice of the appropriate public hearings was published in a newspaper having general circulation in the City of Horseshoe Bay, Texas and the public hearings were conducted and held in accordance with applicable law; and

WHEREAS, the City of Horseshoe Bay, Texas prepared a service plan for the extension of municipal services into the area to be annexed, said service plan being attached hereto as Exhibit "A" and incorporated herein for all purposes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

I. ANNEXATION

That the hereinafter described tracts of land are within the extraterritorial jurisdiction of, and are adjacent to and contiguous to the present corporate limits of the City of Horseshoe Bay, Texas, be, and the same are hereby annexed to the City of Horseshoe Bay, Texas for all municipal purposes and the corporate lines and limits of the City of Horseshoe Bay, Texas are hereby extended to embrace the said tracts of land, which are more particularly described and attached hereto as follows:

10.80 ACRE ANNEXATION

Field notes to accompany a Survey Plat of 10.80 acres out of the Nicholas Mendez Survey No. 3, Abstract No. 506 being a portion of Tract AAA-2A Horseshoe Bay, Plat No. 64.3 Volume 15 Page 56 Llano County, Plat Records and a portion of 515 acres Lake LBJ. Investment Corp. Volume 222 Page 247 Llano County Deed Records. The basis of bearing for this survey is the Texas Lambert Grid, Central Zone, NAD 83. Distances shown are grid distances. Surface distances can be obtained using a surface adjustment factor of 1.00012. () denotes record information

Beginning at a 1/2" steel stake found with plastic cap stamped R.P.L.S. 1877 being the Northeast corner of this Tract AAA-2B and the Northwest corner of 4.42 acres conveyed to Horseshoe Bay Marina Townhouse, L.P. Volume 1449 Page 463 Official Public Records of Llano County Texas in the South line of Tract AAA-1A of said Horseshoe Bay, Plat No. 64.3;

Thence along the East line of this tract AAA-2B and the West line of said 4.42 acres with the next 5 calls S 08°29'46"E 518.48' to a mag nail found;

Thence along the East line of this Tract AAA-2B and the West line of 4.42 acres L2 S04°05'46"W 110.81' to a mag nail found;

Thence along the East line of this Tract AAA-2B and the West line of 4.42 acres L3 S87°54'45"W 22.73' to a mag nail found;

Thence along the East line of this Tract AAA-2B and the West line of 4.42 acres L4 S13°42'45"W 80.51' to a mag nail found;

Thence along the East line of this Tract AAA-2B and the West line of 4.42 acres S40°55'05"W 131.46' to a 1/2" steel stake found with plastic cap stamped R.P.L.S. 1877 being the Southeast corner hereof;

Thence along the South line of said Tract AAA-2A N50°43'40"W 263.27' to an angle point hereof;

Thence along the South line of said Tract AAA-2A S87°56'36"W 391.63' being the Southwest corner hereof and the East corner of lot 25053 of Horseshoe Bay, Plat No. 25.1 recorded in Volume 2, Page 75 of the Llano County Plat Records,

Thence along the West line of this Tract AAA-2B and the East line of lots 25053, 25052, 25051, 25050, 25049, 25048, 25047 & 25046 of said Horseshoe Bay Plat No. 25.1 Volume 2, Page 75 L.C.P.R. for the next 4 calls to computed points as follows;

L5 N23°44'41"E 61.46' to an angle point hereof;

N03°16'03"W 155.60' to an angle point hereof;

N18°47'06"W 383.09' to an angle point hereof;

L6 N07°03'32"W 31.73' to an angle point hereof being the Northwest of said Tract AAA-2A;

Thence along the North line of said Tract AAA-2A N87°30'13"E 270.58' to a computed point being an angle point hereof;

Thence along the North line of said Tract AAA-2A and the Southwest line of Tract AAA-1B Horseshoe Bay Plat No. 64.3 Volume 15 Page 56 L.C.P.R. S08°24'29"E 9.96' to a computed point being an angle point hereof;

Thence along the North line of said Tract AAA-2A and the South line of said of Tract AAA-1B and Tract AAA-1A N87°31'47"E 459.82' to a computed point being an angle point hereof;

Thence along the North line of said Tract AAA-2A and the South line of said Tract AAA-1A L8 N02°30'49"W 19.66' to a computed point being an angle point hereof;

Thence along the North line of said Tract AAA-2A and the south line of said Tract AAA-1A L1 N87°13'00"E 35.56' to the place of beginning;

3.22 ACRE ANNEXATION

Field notes of a 3.22 acre Lake Bottom Tract consisting of 2.78 acres out of the Nicholas Mendez Survey No. 3, Abstract No. 506 and 0.44 acres out of the John H. Darlin Survey No. 4, Abstract No. 170 and being a portion of Tract "KK-2" Horseshoe Bay Plat No. 54.1 recorded in Volume 8, Page 74 of the Llano County Plat Records and being a portion of 515 acres conveyed to Lake LBJ Investment Corporation recorded in Volume 222, Page 247 of the Llano County Deed Records, a portion of Tract AAA-2A Horseshoe Bay Plat No. 64.3 recorded in Volume 15, Page 56 of the Llano County Plat Records and being a portion of 0.311 acres conveyed to Lake LBJ Investment Corporation recorded in Volume 204, Page 539 of the Llano County Deed Records, a portion of a 0.74 acre portion of 1.49 acres conveyed to Horseshoe Bay Resort, Ltd. recorded in Volume 1265, Page 852 of the Official Public Records of Llano County, Texas, and all of 26,244 sq. ft. of 71,523 sq. ft. conveyed to Lake LBJ Investment Corporation recorded in Volume 674, Page 35 and Volume 674, Page 54 of the Llano County Deed Records. The basis of bearing for this survey is the Texas Lambert Grid, Central Zone, NAD 83. Distances shown are grid distances. Surface distances can be obtained using a surface adjustment factor of 1.00012. () denotes record information.

Beginning at a 1/2" steel stake found with plastic cap stamped R.P.L.S. 1877 being the Southwest corner of this 3.22 acres and the Southeast corner of Tract AAA-1A Horseshoe Bay Plat No. 64.3 recorded in Volume 15, Page 56 of the Llano County Plat Records conveyed to Centex Homes recorded in Volume 1328, Page 372 of the Official Public Records of Llano County, Texas.

Thence along the West line of this 3.22 acres and the East line of said Tract AAA-1A the next 6 calls are as follows:

Thence N69°47'21"W, 23.74' to a 1/2" steel stake found with plastic cap stamped R.P.L.S. 1877 for an angle point hereof;

Thence N32°22'00"W, 24.55' to a 1/2" steel stake found with plastic cap stamped R.P.L.S. 1877 for an angle point hereof;

Thence N03°14'52"W, 56.00' to a 1/2" steel stake found with plastic cap stamped R.P.L.S. 1877 for an angle point hereof;

Thence N74°16'20"E, 10.00' to a computed point inundated by the waters of Lake Lyndon B. Johnson;

Thence N15°43'40"W, 80.70' to a computed point inundated by the waters of Lake Lyndon B. Johnson;

Thence N22°24'30"W, 137.93' to a computed point inundated by the waters of Lake Lyndon B. Johnson and being the Northwest corner hereof;

Thence along the North line of this 3.22 acres and N73°59'42"E, 406.54' to a computed point inundated by the waters of Lake Lyndon B. Johnson being the Northeast corner hereof on the common line between said Nicholas Mendez Survey and John H. Darlin Survey;

Thence along the East line of this 3.22 acres and the West line of 217.17 acres conveyed to the Lower Colorado River Authority recorded in Volume 200, Page 54 of the Llano County Deed Records and Volume 107, Page 82 of the Burnet County Deed Records S01°31'26"E, 323.51' to a computed point inundated by the waters of Lake Lyndon B. Johnson being the Northwest corner of said 0.74 acres hereof;

Thence with the East line of said 0.74 acres to computed points inundated by the waters of Lake Lyndon B. Johnson the next 16 calls are as follows:

Thence S65°09'17"E, 20.81'; Thence N88°20'36"E, 7.61'; Thence S82°38'43"E, 22.20'; Thence S67°33'37"E, 22.14'; Thence S60°33'41"E, 46.26'; Thence S45°48'56"E, 19.48'; Thence S33°47'16"E, 20.89'; Thence S15°45'34"E, 30.54'; Thence S04°54'19"W, 32.19'; Thence S33°30'32"W, 18.95'; Thence S14°28'27"W, 35.38'; Thence S82°55'26"W, 38.02'; Thence S36°56'01"W, 13.31'; Thence S56°36'53"E, 31.95'; Thence S32°53'36"E, 40.81'; Thence S39°14'22"E, 1.29' being the Southeast corner hereof;

Thence along the South line of this 3.22 acres and the North line of Tract AAA-4B Horseshoe Bay Plat No. 64.3 recorded in Volume 15, Page 56 of the Llano County Plat Records conveyed to Centex Homes recorded in Volume 1328, Page 372 of the Official Public Records of Llano County, Texas the next 3 calls are as follows:

Thence S89°57'30"W, 48.27' to a computed point inundated by the waters of Lake Lyndon B. Johnson;

Thence S47°25'42"E, 20.36' to a computed point inundated by the waters of Lake Lyndon B. Johnson;

Thence S42°34'18"W, 15.29' to a field shot at the shoreline for an angle point hereof;

Thence continuing along the South line and shoreline of this 3.22 acres the next 57 calls to a field shot are as follows:

Thence N33°14'18"W, 28.66'; Thence N56°36'07"W, 12.26'; Thence S38°17'21"W, 2.91'; Thence N43°37'29"W, 5.64'; Thence S87°25'26"W, 31.70'; Thence S86°02'39"W, 43.22'; Thence N47°02'46"W, 14.60'; Thence N18°32'02"W, 8.65'; Thence N01°17'42"W, 10.43'; Thence N49°37'20"E, 10.26'; Thence N85°54'35"E, 20.58'; Thence S39°06'15"E, 15.98'; Thence S68°55'16"E, 1.16'; Thence N87°26'54"E, 2.14'; Thence N63°03'22"E, 2.09'; Thence N01°49'52"W, 0.57'; Thence N25°07'48"W, 7.59'; Thence N30°19'57"W, 6.00'; Thence N84°32'09"E, 7.13'; Thence N16°55'07"E, 13.06'; Thence N32°46'27"E, 7.67'; Thence N68°06'53"E, 9.10'; Thence N36°32'08"E, 18.76'; Thence N47°39'57"E, 25.99'; Thence N65°43'31"E, 30.40'; Thence N10°13'29"E, 7.92'; Thence N23°13'39"E, 10.80'; Thence N28°26'09"E, 12.76'; Thence N09°21'27"E, 4.13'; Thence N08°11'14"W, 6.07'; Thence N17°20'47"W, 12.49'; Thence N40°20'36"W, 13.63'; Thence N60°08'05"W, 36.68'; Thence N72°13'00"W, 20.37'; Thence N86°35'28"W, 20.82'; Thence N64°34'17"W, 24.79';

Thence N44°23'47"W, 24.84'; Thence N21°23'25"W, 16.95'; Thence N36°25'34"W, 6.76';
Thence N81°41'41"W, 5.28'; Thence S48°25'11"W, 16.08'; Thence S25°07'50"W, 14.01';
Thence S12°56'10"W, 24.00'; Thence S04°51'03"E, 22.38'; Thence S86°43'56"W, 53.56';
Thence S02°54'28"E, 9.85'; Thence S88°04'10"W, 9.50'; Thence S00°23'45"E, 23.28';
Thence S47°57'52"W, 3.23'; Thence S88°04'10"W, 13.49'; Thence N02°12'20"W, 56.77';
Thence N41°19'10"W, 1.39'; Thence S88°08'22"W, 40.98'; Thence S02°10'50"E, 23.59';
Thence S86°52'26"W, 53.18'; Thence N03°06'39"W, 6.83'; Thence S86°41'48"W, 51.72'
to the Place of Beginning.

II. RIGHTS AND PRIVILEGES

That the inhabitants, if any, of the properties hereby annexed to the City of Horseshoe Bay, Texas shall be entitled to all the rights and privileges of said citizens of the City of Horseshoe Bay, Texas, and shall be bound by the acts, ordinances, codes, resolutions and regulations of the City of Horseshoe Bay, Texas.

III. SERVICE PLAN

That Service Plan which is attached hereto as Exhibit "A" is hereby approved and incorporated herein as part of this Ordinance for all purposes.

IV. ZONING

That pursuant to the provisions of the City's Zoning Ordinance, the Marina Tract hereby annexed shall be zoned MA-1 Marina with PD Zoning Authorizations, and the Yacht Club Lake Bottom Tract hereby annexed shall be zoned MA-1 Marina, with PD Zoning authorization.

V. MAP AND BOUNDARIES AMENDED

That the official map and boundaries of the City of Horseshoe Bay, Texas, heretofore adopted and amended be and is hereby amended so as to include the aforementioned territories as part of the City of Horseshoe Bay, Texas.

VI. CORRECTION OFFICIAL MAP

That the Development Services Manager is hereby directed and authorized to perform or cause to be performed all acts necessary to correct the official map of the City of Horseshoe Bay, Texas to add the territories hereby annexed as required by law.

VII. EFFECTIVE DATE

That this Ordinance shall become effective after its passage.

VIII. STAFF DIRECTIVES

That the City Secretary is hereby directed and authorized to file a certified copy of this Ordinance in the Office of the County Clerk, and to perform all other acts necessary to notify the appropriate entities of the City's annexation of territory by this Ordinance.

IX. SEVERABILITY

If any section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance be found to be illegal, invalid or unconstitutional or if any portion of said property is incapable of being annexed by the City of Horseshoe Bay, Texas, for any reason whatsoever, the adjudication shall not affect any other section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance or the application of any other section, subsection, sentence, phrase, word, paragraph or provision of any other Ordinance of the City. The City Council declares that it would have adopted the valid portions and applications of this Ordinance and would have annexed the valid property without the invalid part, and as to this end the provisions of this Ordinance are declared to be severable.

X. PROPER NOTICE AND MEETING

That the meeting at which this Ordinance was enacted was open to the public as required by the Texas Open Meetings Act, and that notice of the time, place, and subject matter of the meeting was given as required by the Texas Open Meetings Act.

ADOPTED AND APPROVED on this 11th day of March, 2008 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

/S/

Robert W. Lambert, Mayor

ATTEST:

/S/

Teresa L. Moore, City Secretary

EXHIBIT A

SERVICE PLAN

CITY OF HORSESHOE BAY

ANNEXATION SERVICE PLAN HSB RESORT MARINA AND YACHT CLUB LAKE BOTTOM TRACTS

FOR THE 1.97 ACRE PORTION OF TRACT AAA-5 HORSESHOE BAY, PLAT NO. 64.3 COMMONLY KNOWN AS PART OF THE YACHT CLUB AND A 1.25 ACRE PORTION OF TRACT KK-2 HORSESHOE BAY PLAT NO. 54.1, MAKING A TOTAL OF 3.22 ACRES OF LAKE BOTTOM; AND A 10.80 ACRE PORTION OF TRACT AAA-2A HORSESHOE BAY PLAT NO. 64.3 BELOW THE 825 FOOT CONTOUR LINE OF LAKE LBJ, COMMONLY KNOWN AS THE MARINA

SERVICES TO BE RENDERED AS OF THE EFFECTIVE DATE OF ANNEXATION

Pursuant to Section 43.056 of the Texas Local Government Code, each of the below services must be provided on the effective date of annexation of the Areas:

1. POLICE PROTECTION

A. *Existing Services:* Currently the Areas are under the jurisdiction of the Llano County Sheriff's Office.

B. *Services to be Provided:* The City and its Police Department will provide police protection to the newly annexed Areas at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population as that within the newly annexed Areas. It is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

2. FIRE PROTECTION

A. *Existing Services:* Currently the Areas are under the jurisdiction of Llano County.

B. *Services to be Provided:* The City is serviced by the Horseshoe Bay Fire Department which will provide fire protection to the newly annexed Areas at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population within the City. It is anticipated that the implementation of fire suppression activities can be effectively accommodated within the current budget and staff appropriation.

3. EMERGENCY MEDICAL SERVICES

A. *Existing Services:* Currently, the Areas are under the jurisdiction of Llano County Emergency Services District No. 1.

B. *Services to be Provided:* The City does not provide emergency medical services. The City is not aware that the annexation of these properties will change or impact emergency medical services provided to the Areas by Llano County Emergency Service District No. 1.

4. **SOLID WASTE COLLECTION**

A. *Existing Services:* The City Council is unaware of any existing solid waste services being provided in the Areas.

B. *Services to be Provided:* The City contracts with Allied Waste for collection of solid waste and refuse within the city limits of the City. Upon compliance with all City ordinances, policies and regulations including, but not limited to, the payment of any required deposits and the agreement to pay lawful service fees and charges, solid waste collection will be provided to citizens in the newly annexed Areas now being provided to other areas of the City with similar topography, land use and population within the City to the extent that the City's contractor has access to the Area to be serviced.

5. **BUILDING INSPECTION**

A. *Existing Services:* By Agreement with Llano County, the City provides building inspection services to specific areas in the City's Extraterritorial Jurisdiction (ETJ), including the Areas to be annexed. This includes issuing building, electrical and plumbing permits for any new construction and remodeling, and enforcing all other applicable codes which regulate building construction within the City.

B. *Services to be Provided:* No change.

6. **PLANNING AND ZONING**

A. *Existing Services:* None

B. *Services to be Provided:* The City Council for the City currently serves as the Planning and Zoning Commission. The City intends at some time to appoint a Planning and Zoning Commission, but until that time, the City Council will continue the responsibility of regulating development and land use through the administration of the City's Zoning Ordinance which will extend to the newly annexed Areas on the effective date of the annexation. The newly annexed Areas will also be regulated under the requirements of the City's Subdivision Ordinance. These services can be effectively accommodated within the current budget and staff appropriation.

7. WATER SERVICES

A. *Existing Services:* None

B. *Services to be Provided:* Water service will be provided in accordance with the applicable codes and departmental policy, which may require the execution of a Water Utility Service Agreement by and between the City and the Owner. Extension of services shall comply with City codes and ordinances.

8. SANITARY SEWER SERVICES

A. *Existing Services:* None

B. *Services to be Provided:* Wastewater service will be provided in accordance with the applicable codes and departmental policy. Extension of services shall comply with City codes and ordinances.

9. MAINTENANCE OF WATER AND WASTE WATER FACILITIES

A. *Existing Services:* Currently there are no public water or wastewater services provided in the Areas.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish, extend, and maintain water and wastewater services to the Areas proposed for annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City. As may be agreed to by the City and the Owner pursuant to a Water Utility Service Agreement or Wastewater Utility Service Agreement, water or wastewater infrastructure, other than individual private distribution or collection lines, constructed in the Areas shall be dedicated to the City for public use, and any facilities acquired subsequent to the annexation of the Areas shall be maintained by the City to the extent of its ownership. The now existing water and wastewater mains at their existing locations shall be available for point of use extension based upon the current City's standard water and wastewater extension policies now existing or as may be amended. All newly constructed infrastructures must comply with City ordinances, rules, regulations, standards, and policies.

10. MAINTENANCE OF ROADS AND STREETS

A. *Existing Services:* Any public roads in the Areas are currently being maintained by Llano County. Any privately-owned roads in the Areas may be subject to the City's traffic regulations in the same manner that other privately-owned roads currently within the City are subject to such regulations.

B. *Services to be Provided:* The roads or streets in the Areas being annexed shall be privately owned or shall be dedicated to and accepted by the City in the manner provided in the City's Ordinances. Once dedicated to and accepted by the City, the City will maintain public streets and roads to the same extent and degree that it maintains any public roads and streets now or hereafter existing in the City. Any and all lighting of roads and streets which may be positioned in a right-of-way, roadway or utility company easement shall be maintained by the applicable utility company servicing the City, pursuant to the rules, regulations and fees of such utility.

11. MAINTENANCE OF PARKS, PLAYGROUNDS AND SWIMMING POOLS

A. *Existing Services:* The City Council of the City is not aware of the existence of any public parks, playgrounds or public swimming pools now located in the Areas proposed for annexation.

B. *Services to be Provided:* In the event parks, playgrounds or swimming pools do exist and are public facilities, excluding any such facilities owned or to be owned by the Horseshoe Bay Property Owners' Association or any sub-association, the City will maintain such areas to the same extent and degree that it maintains parks, playgrounds and swimming pools in other similar areas of the City.

12. MAINTENANCE OF ANY PUBLICLY OWNED FACILITY, BUILDING OR MUNICIPAL SERVICE

A. *Existing Services:* The City Council of the City is not aware of the existence of any publicly owned facility, building or other municipal service now located in the Areas proposed for annexation.

B. *Services to be Provided:* In the event any such publicly owned facility, building or municipal service does exist and are public facilities, excluding any such facilities owned or to be owned by the Horseshoe Bay Property Owners' Association or any sub-association and are for the exclusive use of the residents of the Horseshoe Bay subdivision, the City will maintain such areas to the same extent and degree that it maintains publicly owned facilities, buildings or municipal services of the City.

CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS

Section 43.056(e) of the Texas Local Government Code requires that the City include a program under which the City will initiate after the effective date of the annexation the acquisition or construction of capital improvements necessary for providing municipal services adequate to serve the Areas. Any capital improvements to be constructed in the area being annexed shall be constructed pursuant to the terms of the City's Ordinances and policies. No construction of capital improvements is contemplated in the Areas to be annexed.

SPECIFIC FINDINGS

The City Council finds and determines that this proposed Service Plan will not provide any fewer services, and it will not provide a lower level of service in the Areas proposed to be annexed than was in existence in the Areas at the time immediately preceding the annexation process. The City will undertake to provide these newly annexed Areas with a level of services, infrastructure, and infrastructure maintenance that is comparable to the level of services infrastructure, and infrastructure maintenance available in other parts of the City with topography, land use, and population density similar to those reasonably contemplated or projected in the Areas.

ADOPTED AND APPROVED on this the 11th day of March, 2008 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

/S/

Robert W. Lambert, Mayor

ATTEST:

/S/

Teresa L. Moore, City Secretary